

Supervision of Reception EYFS children

Registration and Timetabled Lessons/Activities	Qualified Teacher plus Teaching Assistant
Break and Lunchtime	Directly supervised by Teaching Assistants. Overall supervision by Qualified Teacher(s) on duty
Pre-care and After-care	Teaching Assistants qualified to a minimum Level 3. Qualified Teacher on call.

Children are always fully supervised except occasionally when, for example, they go to the toilet, take messages/register to other classrooms/office.

Supervision of Nursery EYFS children

Staff weekly and daily rotas are compiled weekly by the Deputy Manager. The relief cover tea and lunch breaks, holidays and remain available to ensure that ratios in rooms are maintained at all times. The Manager and Deputy Manager are both supernumerary so that they are available to assist with maintenance of ratios.

Most recent review date: 01/06/17
Next review date: 01/06/18
Reviewed by: Head of Preparatory